

AGENDA

Meeting: SALISBURY AREA BOARD
Place: Salisbury Methodist Church, St Edmund Church Street, Salisbury SP1 1EF
Date: Thursday 27 June 2013
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),
on 01722 434560 or email lisa.moore@wiltshire.gov.uk
OR

Marianna Dodd (Salisbury Community Area Manager), on 01722 434696 or email
marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Ian Tomes	Salisbury St Martin's & Cathedral
Richard Clewer	Salisbury St Paul's
John Walsh	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Helena McKeown	Salisbury St Edmund & Milford

Items to be considered	Time
<p>1 Election of a Chairman</p> <p>To receive nominations for Chairman for 2013/14.</p>	7.00pm
<p>2 Election of a Vice-Chairman</p> <p>To receive nominations for Vice-Chairman for 2013-14.</p>	
<p>3 Welcome and Introductions</p>	
<p>4 Apologies for Absence</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Minutes (<i>Pages 3 - 14</i>)</p> <p>To confirm and sign as a correct record, the minutes of the last meeting held on Thursday 14 March 2013.</p>	
<p>7 Information items (<i>Pages 15 - 24</i>)</p> <p>To note the following items for information, attached to the agenda:</p> <ul style="list-style-type: none"> a. Safeguarding Thresholds b. Proposed reduction to the X3 - Salisbury to Bournemouth bus service c. Sainsbury A36 Consultation – <i>Consultation Invite attached</i> d. Update on the Maltings and Central Car Park Development 	7.10pm
<p>8 Current Consultations (<i>Pages 25 - 26</i>)</p> <p>To note the current consultations listed on the attached table.</p> <p>To keep up to date with Wiltshire Council consultations click on the link: http://consult.wiltshire.gov.uk/portal</p>	

9 **Update from Representatives and Community Issues** 7.20pm
(Pages 27 - 40)

To note written updates attached to the agenda and to receive verbal updates from representatives of partner organisations present:

- a) Youth Advisory Group (YAG)
- b) Salisbury City Community Area Partnership (SCCAP)
- c) Salisbury City Council
- d) Laverstock and Ford Parish Council
- e) Police
- f) Fire
- g) NHS
- h) Community Area Transport Group (CATG)
- i) Salisbury Area Board Issues – For up-to-date information and to log an Issue online, follow the link below.

https://forms.wiltshire.gov.uk/area_board/report_issue.php?area_board=South%20West%20Wiltshire

10 **Local Highway and Streetscene Service** 7.50pm

The Board will receive a presentation on the new Highway and Streetscene contract with Balfour Beatty.

11 **Salisbury Bus Station Update** 8.00pm

To provide an update on the proposed closure of the Salisbury Bus Station.

Officer: Parvis Khansari, Service Director for Strategic Service's

12 **Salisbury Market Place Refurbishment Update** 8.10pm

The Board will receive an update on the Salisbury Market Place Refurbishment Project.

Officer: Parvis Khansari, Service Director for Strategic Service's and Mildren's Managing Director, Chris Wingham (Contractors for the Market Place Project)

13 **Salisbury Campus Consultation (Pages 41 - 42)** 8.20pm

To receive an update on the progress of the Salisbury Campus Project and to raise awareness of the Campus consultation.

A copy of the proposed plans and a model of the Campus will be available to view at the meeting.

Cllr: Richard Clewer

14	<p>Area Board Funding (Pages 43 - 66)</p> <p><u>Community Area Grants</u> The Board will consider an application for funding from the Community Area Grants Scheme for 2013/14 as detailed in the attached report.</p> <p><u>Area Board Project/Councillor Bid</u> The Board will consider one application under the Area Board/Councillor bid scheme for 2013/14 as detailed in the attached report.</p> <p><u>Community Area Partnership Funding</u> The Board will consider a bid from Salisbury City Community Area Partnership (SCCAP) for funding for 2013/14 as detailed in the attached report (SCCAP budget plan for 2013/14 is also attached).</p>	8.30pm
15	<p>Representatives to Outside Bodies and Working Groups (Pages 67 - 76)</p> <p>The Salisbury Area Board will consider the recommendation to:</p> <ol style="list-style-type: none"> 1. Approve the Nominations of Representatives to Outside Bodies and Working Groups for 2013/14 (as detailed in the attached list). 2. Agree to re-constitute the Salisbury Shadow Community Operations Board (COB) and the membership for 2013/14 (as detailed on the attached list). 3. Agree the Area Board Representative of the Community Area Transport Group (CATG) for 2013/14, as Councillor Brian Dalton. <p><i>Note: Further membership and vacant positions of the CATG will be decided at the first meeting, and reported back to the Board in due course.</i></p>	8.50pm
16	<p>R2 Funding released to the Salisbury Skatepark project (Pages 77 - 82)</p> <p>To note a delegate decision to release £95,000 of R2 Funding to Salisbury City Council, for use on the Churchill Gardens Skate Park project, which was made following the last Area Board meeting on 14 March 2013, as detailed in the attached report.</p>	8.55pm

17 **Close - An Opportunity to Meet Your Councillors**

9.00pm

An opportunity for you to meet and share ideas with the Salisbury Area Board Members elected in May 2013.

The date of the next meeting is Thursday 12 September 2013, 7pm at South Wilts Grammar School, Salisbury.

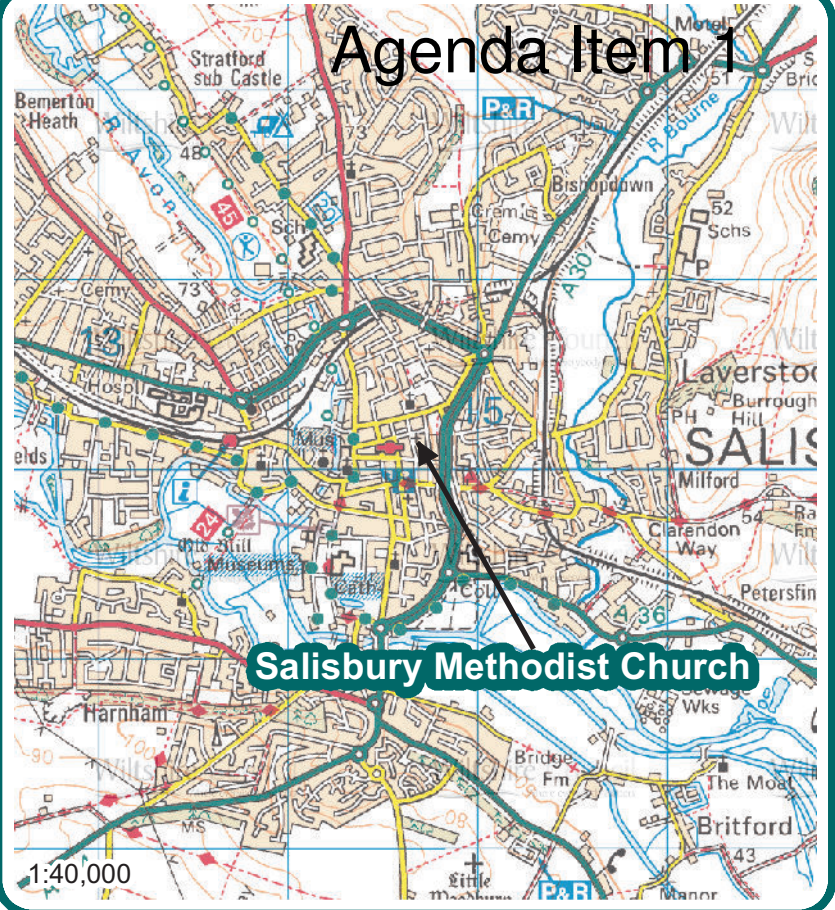
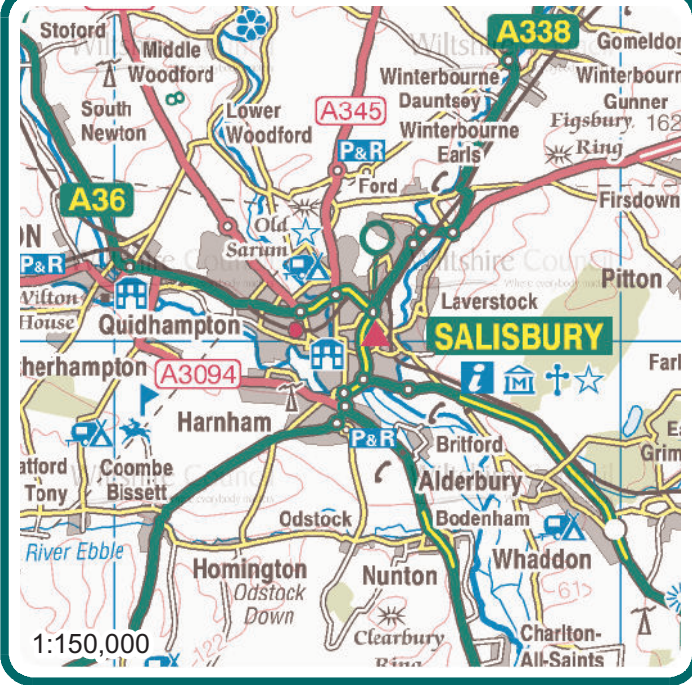
Future Meeting Dates

Thursday 12 September 2013
7.00pm
South Wilts Grammar School

Thursday 14 November 2013
7.00pm
Alamein Suite, City Hall

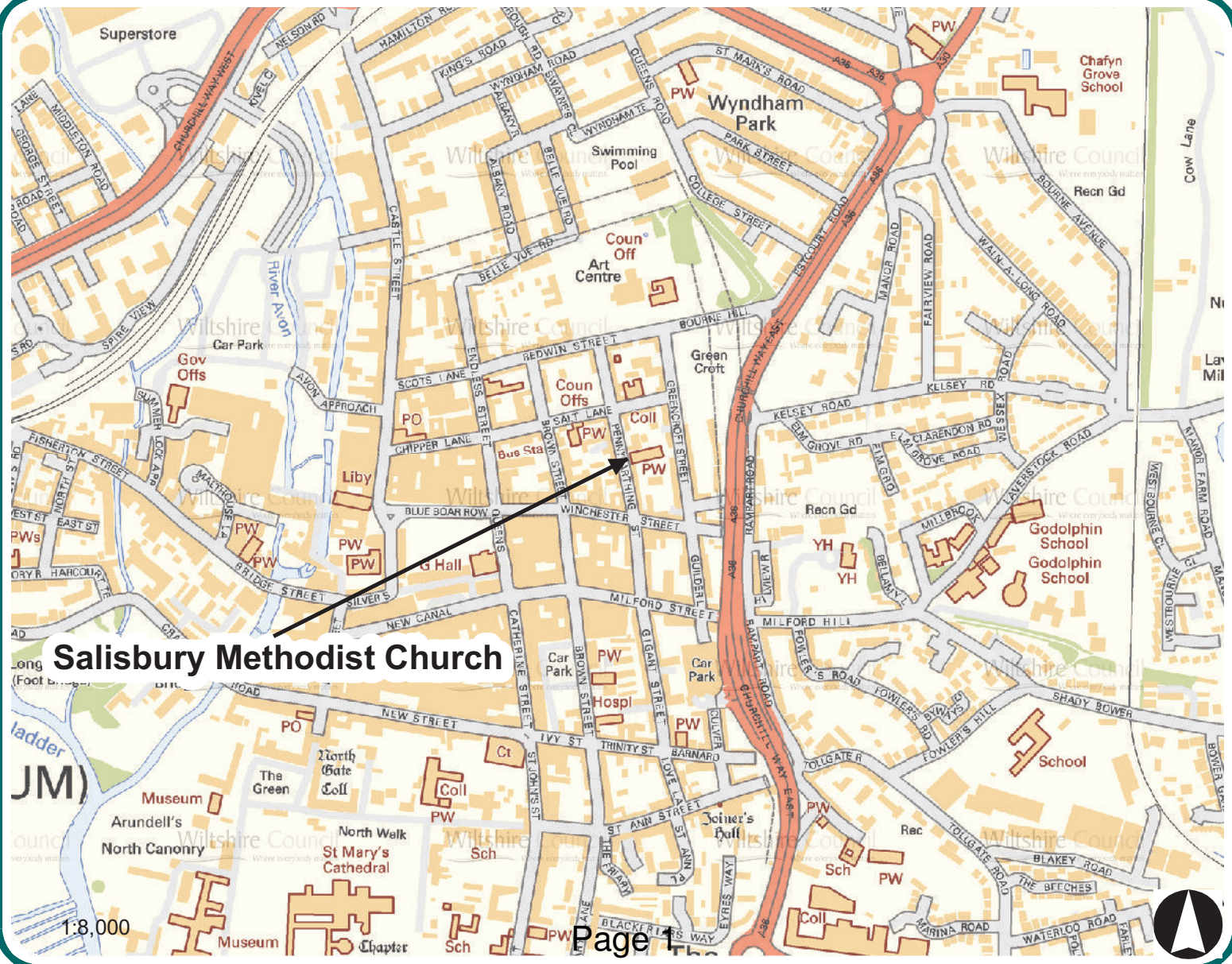
Thursday 9 January 2014
7.00pm
Alamein Suite, City Hall

Thursday 13 March 2014
7.00pm
Venue TBC



Salisbury Methodist Church
 St Edmunds Church Street
 Salisbury
 SP1 1EF

Wiltshire Council
 Where everybody matters



Agenda Item 1

Salisbury Methodist Church

Salisbury Methodist Church

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MINUTES

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Road,
Salisbury, SP1 3JJ
Date: 14 March 2013
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560
or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady,
Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas, Cllr Ricky Rogers and
Cllr Paul Sample

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Lisa Moore, Democratic Services Officer
Richard Walters, Vision Director, Salisbury Head of Service – Major Projects

Town and Parish Councils

Salisbury City Council – Annie Child, Cllr Cheryl Hill & Cllr John Lindley
Laverstock and Ford Parish Council – Derek Hays

Partners

Wiltshire Police – Inspector Andy Noble
NHS Wiltshire – Tony Barron
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) –
Debrah Biggs & Margaret Willmot
Bemerton Heath Centre – Edward Callaghan
St Edmunds Community Association – Mary Stephens & Tony West
Salisbury Tenants Group – Anna Campbell

Total in attendance: 73

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Clewer, welcomed everyone to the last meeting of the Salisbury Area Board under the present administration. Members of the Board were then invited to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Cllr Jo Broom – Salisbury City Council Chairman • Mike Franklin – Wiltshire Fire & Rescue Service • Cllr David Law – Laverstock & Ford Parish Council
3	<p><u>Minutes</u></p> <p><u>Decision</u> Subject to the amendment below, the minutes of the meeting held on 10 January 2013 were agreed as a correct record and signed by the Chairman.</p> <ul style="list-style-type: none"> • To be included under Chairman’s Announcements; that all plastic could now be taken to the recycling centres. <p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • The Board previously agreed to produce a rota of Board members to attend the CAYPIG meetings. This had not yet been carried out. <p><u>Action: CAM to produce a rota for the new cycle of CAYPIG meetings following the elections in May.</u></p> <ul style="list-style-type: none"> • <u>Salisbury Transport Strategy</u> Following the request at the last Area Board Cllr Scott has been invited to attend a meeting looking at Transport in the City. The Salisbury Vision will be hosting a meeting looking at City Centre transport shortly.
4	<p><u>Declarations of Interest</u></p> <p><u>In relation to item 10 – Proposed development on A36</u> Councillor Dalton informed the Board that he was a member of the Southern</p>

	<p>Area Planning Committee. If this proposal was submitted as a planning application to that Committee for decision, he would then look at it impartially with no predetermined judgements.</p>						
5	<p><u>Chairman's Updates</u></p> <p><u>New Canal</u> Works to New Canal were progressing with two-thirds of the pavements finished.</p> <p><u>Market Place</u> The Market Place works had now officially been signed off, initial works had started, and these included the digging of small test pits, there were small numbers of utilities on site at present. Further digging would commence on 24 March 2013.</p> <p>Cllr Douglas thanked Cllr Clewer for his efforts in this project, noting that he had worked very hard on behalf of the Board.</p> <p><u>Brown Tourist Signs</u> Two signs had been approved for installation; Highways had advised that the signs would cost £2,000 to look at the site and a further £5,000 to install them.</p> <p>The first sign would be installed along the London Road on 31 March and the second along Castle Road on 24 April 2013.</p>						
6	<p><u>Current Consultations</u></p> <p>The Board noted the consultations listed on the agenda.</p> <table border="1" data-bbox="336 1323 1246 1435"> <thead> <tr> <th>Consultation</th> <th>End Date</th> </tr> </thead> <tbody> <tr> <td>LTP3 Other Strategies Consultation</td> <td>24/05/2013</td> </tr> <tr> <td>Review of Wiltshire Housing Allocation Policy</td> <td>26/04/2013</td> </tr> </tbody> </table> <p>To view all current consultations listed online and to take part, click on the link: http://consult.wiltshire.gov.uk/portal</p>	Consultation	End Date	LTP3 Other Strategies Consultation	24/05/2013	Review of Wiltshire Housing Allocation Policy	26/04/2013
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LTP3 Other Strategies Consultation	24/05/2013						
Review of Wiltshire Housing Allocation Policy	26/04/2013						
7	<p><u>Update from Representatives</u></p> <p>a) <u>Salisbury City Council</u> City Councillor Cheryl Hill gave an update to the Board.</p> <p>The two “Be a Councillor” evenings held by the City Council attracted 24 potential City Councillor candidates.</p> <p>The Guildhall Wedding Fair on 3 February 2013 had over thirty exhibitors and over 500 visitors. The next wedding fair is scheduled for Sunday 1 September 2013.</p>						

#Salisburyhour - For followers of Twitter, we have recently started a #twitterhour with the support of Salisbury CCM. Every Wednesday from 8pm local businesses and event organisers take to Twitter to promote their business/event/charity etc.

The Guildhall has been shortlisted as a finalist in the Marketing Excellence Award Category at the Salisbury & District Chamber of Commerce and Industry's Business Excellence Awards 2013.

Work has started with the Crematorium project, the expected completion is 4 October 2013.

The Market / Guildhall Square project has commenced.

The Camp Active programme delivered by our Sports Coaches during February half term was sold out.

Tenders have been sent out to improve the skate park facility at Churchill Gardens.

Discussions were underway to identify the next steps for the Crematorium project.

A date for your diary – St George's Day celebrations will be held on Sun 21 April 2013, further details could be found on the SCC website.

Cllr Brady added that at the Wiltshire Council Corporate Awards ceremony held on Tuesday 12 March, Reg Williams (SCC) received an award for Partnership Working. He also thanked City Council for the level of close working with Wiltshire Council at many events including the Hudson's Field Event last summer.

b) Laverstock and Ford Parish Council

The representative in attendance had nothing to report.

c) Police

In addition to the written update attached to the agenda, Inspector Andy Noble gave an update on specific work in the city centre to tackle license premises serving alcohol to those under aged. Two 15 year old girls, working with Officers alongside, visited nine licensed premises in Salisbury; at seven of these venues they were refused service; however in the other two they were served alcohol.

The Police were working with these two venues to help them to make the necessary changes to prevent this happening again. In addition to this, over the forthcoming weekend, the Police would be carrying out overt work visiting premises to check for underage drinkers.

Over the last two weeks there had been a spike in non dwelling burglaries. An average weekly reported rate would be 6 to 7 incidents; however that had recently risen to 17. Three locally known people had been arrested in connection to these burglaries.

Cllr Sample thanked Inspector Noble for the way in which the Police had responded to the Antisocial Behaviour in Wyndham Road and the Culver Street residents concerns over the misuse of the car park as a skate ramp over the past few months.

Cllr Douglas who also worked with the Street Pastors; gave thanks to the Police for their work with those who become very intoxicated in the city centre late at night during the weekend.

The Chairman thanked Inspector Noble for the detail contained in his reports.

d) Fire

A written update for February was attached to the agenda.

e) NHS

Tony Barron (Chairman of NHS Wiltshire) gave a verbal update. The final written report of the PCT was included in the agenda pack; as the PCT would cease to exist after the 31 March 2013.

- Financial debts inherited by the PCT had all been paid off.
- Out of the 2500 members of staff, almost all had been transferred to other areas, with only four members of staff being made redundant.
- There would be some local staff transferring to the new organisation, to provide some continuity.
- Five bids had been received for the Manor Hospital Site, all of which fulfilled the set aspirations for the site.
- Negotiations were underway with Planning and Development Officer's to ensure that all of the proposals received; were actually possible.

Tony Barron mentioned that he had written to the Chairman following the Board meeting on 16 January regarding remarks that had been made about PCT staff at that meeting. The Chairman confirmed, he had not received the email and asked Mr Barron to resend it so that he could respond to it.

Several Board Councillors then wished Tony Barron luck in his retirement and gave thanks to him for his work and achievements over the past years, adding that he had always been a completely dedicated and honest person to work with.

8	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Deborah Biggs gave an update to the Board, which included:</p> <p>Education</p> <ul style="list-style-type: none"> • The Community Plan had raised an issue that there was limited sixth form provision in the area. A bid to provide sixth form provision has now been received. <p>Science</p> <ul style="list-style-type: none"> • Currently mapping the learning opportunities for all aged groups across the city. • Audit for disabled access. • Extended walking and cycling networks. • Cycle parking counts – to cycle liaison committee. • Developing and maintaining a viable network. <p>Economy & Tourism</p> <ul style="list-style-type: none"> • Car parking • Rate relief www.allaboutsalisbury.co.uk • Group is also consulting with Stanhope regarding the Maltings. • Reduce the use of plastic bags, with help from Board funding, a project is due to start which will see every primary school aged child within the city, designing their own reusable bag. • The Art Studio Theatre put on a show in January which aimed to make £2,000. • Green space partnership was carrying out a preliminary audit of green spaces; this would be completed by the end of March. • A project aimed at reducing water usage and making use of rain water would include the assistance of Wessex Water in a public engagement exercise. • A green fair had been planned for 27 April 2013, where people could learn about the use of a thermal image camera to detect places in their homes where heat was escaping or where cold was coming in. <p>If anyone has any questions for the partnership they should contact Debrah at: sccap@wessexcommunityaction.org.uk</p>
9	<p><u>Area Board Achievements</u></p> <p>Marianna Dodd, Community Area Manager presented information and statistics detailing work and projects supported by the Salisbury Area Board over the past four years. A copy of the slides are attached to these minutes.</p> <ul style="list-style-type: none"> • £543,275 had been allocated by the Board to 99 local community projects. • £62,228 of funding had been invested in projects for young people.

£81,758 had been invested in small scale local transport schemes, most recently towards a pedestrian puffin crossing in Harnham Funding awarded by Salisbury Area Board during the last four years had helped to leverage in £2.7 million of external funding.

- 150 community issues referred to the Board with 75% resolved
- Over 2,720 people attended 43 public meetings/events to have their say

Responding to national events at a local level, the Area Board threw its full support behind the Queens Diamond Jubilee celebrations, The Olympics and the Paralympics. A double jousting tent showcasing Salisbury's Art, History and Cultural Heritage was centre stage in Salisbury Cathedral Close for the Queen's visit, an event that attracted over 25,000 people.

Bemerton Heath Centre Extension Project

Edward Callaghan, Bemerton Heath Centre Manager, gave an update on the success of the Bemerton Heath Centre extension project 2012, as detailed on pages 23 – 26 of the agenda.

In May 2010, the Centre had submitted a bid to the Wiltshire Council Performance Reward Grant Scheme (PRGS) for funding of £129,035 to extend the current facilities at 58 – 60 Pinewood Way, Bemerton Heath, owned by Salisbury City Council.

In December 2010, the Salisbury Area Board supported the bid so that it could be considered by the PRGS Panel. The Panel then awarded the project full funding of £129,035, the project was completed in September 2011.

Edward thanked the Salisbury Area Board, adding that without their support, the project would never have happened.

Salisbury Campus Project

Work was underway behind the scenes on designs for the Campus project in Salisbury. The aim of the Campus is to bring many services together under one roof. Marianna summed up by saying that the Area Board had worked hard to listen to the views of local people across the community, particularly in tackling some of the big issues facing the area. A major example of this was the consultation on the refurbishment of the Market Place. Initially responding to community concerns of plans to cut down trees as part of the Market Place refurbishment, the Board asked local people for their views on the issues.

- Over 1,500 people responded to the first on-line survey covering trees, disabled parking & the war memorial
- Over 100 local people formed a working group which shaped a new Market Place design which was presented and approved at an Extraordinary Board meeting on 1 August, 2012
- Further on-line surveys took place on paving, seating & lighting.

	<p>As a result the Market Place design and refurbishment, currently underway, has been shaped by local people, something the Board is proud to have achieved. Future aims of the Board will include helping local people to get more involved in the design and delivery of our local services.</p>
10	<p><u>Proposed development on A36 (Southampton Road)</u></p> <p>The Board received a presentation from developers proposing a 65-bed Premier Inn hotel and a two storey drive-through McDonalds restaurant on the plot of land between the Tesco car park, and the A36 (Southampton Road).</p> <p>This slither of land had been identified as a Gateway site by the Vision. The Core Strategy looks to increase hotel provision by 24% by 2015. Part of the development would include improvements to the footpath and cycle route around the site and increased landscaping.</p> <p>The hotel and restaurant would produce 90 – 100 full and part time jobs, it was hoped that these jobs would be filled by local people who would be able to use sustainable travel to access the site.</p> <p>Questions and Comments were then taken, these included:</p> <ul style="list-style-type: none"> • Although the connection has been made that the Vision identified this piece of land as a Gateway to the City which could be developed, this is not a Vision project. • With regards to the 24% increase to hotel bed spaces, what was the base date for that? <u>Answer:</u> The figure came from the South Wiltshire Tourism Strategy in approximately 2003/4. • It was felt that the cycle path and park and ride would not be used by people staying at the hotel. • Current hotel owners in the City noted that their beds were not currently filled on a regular basis. • The traffic on the Southampton Road was always congested; any additional businesses would increase the traffic flow problems. • There are often flood issues along this road, would further development increase the flooding issue. <u>Answer:</u> The land level is lower than the river flood plain. The water occurs due to a combination of the level and the condition of the ditch. It is actually standing water, not flood water. The development would be raised up and any excess water would go into the ditch. • A development of this type would bring additional traffic through Milford Hill Road which already suffers badly with people using it as a cut through. • Is Tesco the owner of the site? <u>Answer:</u> No. • Have Planning Officers accepted that some sort of development on the site would be approved? <u>Answer:</u> Yes. • How many people would be employed by the hotel and drive through restaurant? <u>Answer:</u> 65

	<ul style="list-style-type: none"> • Another hotel in Salisbury would destroy the livelihood of the smaller Bed & Breakfast establishments around the City. • Would there be any R2 funding from the development? <u>Answer:</u> Only Housing developments trigger R2 Developer payments. No Planning gain had been arranged yet.
11	<p><u>Salisbury Vision - Update on Maltings</u></p> <p>Richard Walters, Head of Service for Major Projects, gave an update and explained that the Vision had played an important role as a soundboard to the Council for the Central Car Park and the Maltings projects. The Vision Board had provided regular input into key decision on both projects; however the decisions clearly rest with Wiltshire Council and Cabinet.</p> <p><u>Maltings and Central Car Park</u></p> <ul style="list-style-type: none"> • Central Car Park and the Maltings were included within policies in the Core Strategy for Wiltshire. • The appointment of Stanhope; the preferred development partner had been made. • Terms had been agreed and put to Cabinet for decision. • A development agreement would be signed within the next two weeks. • Stanhope continues to consult with local organisations and local people. • Information would continue to be provided via local media. • The exact timing of the planning application was not yet known. • Liaison with Salisbury Area Board would continue as the project moves forward. <p><u>Churchfields</u></p> <p>The 32 acre Churchfields site had been identified in the Core Strategy for mixed use development. The site had also been identified by Salisbury Vision as a key site for development. The Vision undertook discussion with business owners on Churchfields and received feedback from 50% of them. Future development could now consider the needs, requirements and concerns of those businesses.</p> <p>A draft report detailing the broad proposals of the next steps for development had been produced. Once finalised the report would be published online.</p> <p>The next Salisbury Vision meeting would be held on 23 May 2013 at the Guildhall, Salisbury.</p> <p>The Chairman added that Stanhope were welcoming comments, he urged people to feed into the project, as this would be a chance to mould how this development was formed.</p> <p>Questions and Comments were then taken, these included:</p> <ul style="list-style-type: none"> • In a recent publication in the Journal, there was mention of a hotel on the Maltings development. <u>Answer:</u> A hotel is part of the consideration for the

	<p>final mix.</p> <ul style="list-style-type: none"> • Car park usage data is different than car park ticket sales, as blue badge holders do not need to purchase a ticket to park. A study on actual usage which includes disabled users needs to be carried out. <u>Answer:</u> We have asked for occupancy data and not ticket sales data. • Why has the public consultation been left in the hands of the developer? <u>Answer:</u> The consultation undertaken by Stanhope was supported by Wiltshire Council Officer's, Stanhope is a development partner with the Council, and they are required to carry out consultations at various stages. Part of the consultation process is about trying to shape what Stanhope include in their planning application. • Is information available detailing how much land is owned or leased by Wiltshire Council? <u>Answer:</u> By law the council has drawn up a register of land ownership. The details are available online, or can be requested in writing. • What feedback has been received through the public consultation regarding the relocation of the library? <u>Answer:</u> Initial feedback received indicates that the public are quite clear that the relocation of the library may become part of the link.
12	<p><u>Update on Purple Flag</u></p> <p>Salisbury was awarded Purple Flag status in October 2012. It has been recognised nationally as a safe place to live and visit. As part of the Assessment, the Assessors picked up a number of key points worthy of note including:</p> <ul style="list-style-type: none"> • Excellent Pub watch and Street Pastor schemes in place are of great credit to all who participate and run these ventures. • Salisbury is a fantastic City with so much history and old buildings that have been kept fresh and appropriate for its inhabitants and tourists, there is a good night time economy that needs a little more focus on the early evening offer and perhaps consideration should be given to include the leisure centre and bowling alley in the submission area. • The Art and Youth offer at both the Playhouse Art centre and at the Skate park are exceptional and well worthy of note. • Both Assessors felt that the coming together of the various councils to form the Purple Flag working group and to focus so determinedly on achieving status is of great credit to them all. <p>They also fed back some key recommendations that they would like to see developed and improved over the next 12 months in time for the follow up assessment.</p> <ul style="list-style-type: none"> • The NHS drop in clinic is excellent but the city would benefit even more if it were open longer at the weekend - <i>working with Jo Broom to address this, main issue is funding.</i> • Concerns over the pedestrian versus traffic outside some bars along

	<p>Fisherton Street near to Moloko Bar – <i>working with Licensees to address this through the new late night economy group. Situation has greatly improved.</i></p> <ul style="list-style-type: none"> • Street cleaning along Fish Row needs to be looked at after 10pm as litter was very evident in some streets in the centre of the city – <i>schedule has been reviewed and this will be re-assessed with the new Contractors Balfour and Beatty.</i> • The transport hub is very central, but extra services late at night could be reviewed – <i>Wilts and Dorset are reviewing this.</i> • Some areas need better lighting as combined with a lack of visible police presence can certainly have an adverse effect on people's perceptions – <i>the steering group plan their next overnight assessment for the 13th April 2013, lighting will be looked at as part of the assessment.</i> <p>The Group have a robust action plan in place made up of short, medium and longer term action points, in compassing the above actions. Work is underway to address these issues.</p> <p>Other points to note:</p> <ul style="list-style-type: none"> • The implementation of the safe places initiative – a night cafe will be piloted for a period of 6 months this will be managed by the Street Pastors and will offer a safe place for people to go late at night. • Purple Flag Charter - where businesses from both Daytime and Nigh time economies are being asked to sign up to show their support for the Purple flag initiative. The Charter seeks to promote and build on the links that already exists between businesses and to further highlight Salisbury as a fantastic city. • No Parking Milford Street – Vehicles are being asked not to park in the area in the evening from 7 – 7am Thursday, Friday, Saturday to ensure there are limited obstructions when driving through the area at night. • Purple Flag Week – the group were working to put together a programme of events to link in with the national week in September. • Budgets – the Group were looking at generating monies to fund some of the initiatives above. A funding subgroup will be set up to look at funding opportunities.
13	<p><u>Community Area Transport Group</u></p> <p>The Board members noted the update and considered the recommendations as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The Salisbury Area Board agreed to approve the following CATG recommendations:</p> <ul style="list-style-type: none"> • To approve the allocation of £7,000 from the 2012/13 CATG budget

	<p>towards footpath works on Stratford Road. The location of the footpath would depend on the outcome of a local residents' consultation to establish the preferred option.</p> <p>That CATG would submit bids to the Highways Substantive Scheme to support:</p> <ul style="list-style-type: none"> • Roman Road/Pembroke Road Junction – To remove the parking bay and to put in a layby construction by the shop leaving the central reservation intact. This would be on the proviso that the shop was willing to part with a strip of land to enable the shared used cycle footpath to be retained. <p>And, dependent on the outcome of the residents' consultation:</p> <ul style="list-style-type: none"> • Footpath works adjacent to Orchard House if preferred by local residents. <p>Councillor Dalton had attended the last CATG meeting and noted that some of the schemes which had been submitted had not been discussed. He asked what would happen to those schemes.</p> <p><u>Answer:</u> A new system was now in place. All submitted schemes would be sent to a Highways Officer for evaluation, and then forwarded to the Salisbury City Council for discussion at their Planning & Transportation Committee meeting. If supported, these schemes would then be considered at the CATG meeting.</p> <p>A request was made for an update on the progress of the implementation of new dropped kerbs around the City. <u>Answer:</u> Funding had been approved, so that work could now begin.</p>
14	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 27 June 2013, 7.00pm at Salisbury Methodist Church.</p>
<p><u>Attachments</u></p>	

Subject:	Revised Multi-Agency Thresholds for Safeguarding Children 2013
Officer Contact Details:	Tamsin Stone Lead Commissioner and Children's Trust 01225 713504
Weblink:	www.wiltshirepathways.org and www.wiltshirelscb.org .
Further details available:	Pathways@wiltshire.gov.uk

Accessing the right level of support to safeguard children and young people

A thorough review of guidance on safeguarding thresholds has been undertaken jointly by the Wiltshire Safeguarding Children Board and the Wiltshire Children and Young People's Trust. Working in close collaboration with our partner agencies we have taken the opportunity to consider how we can make integrated working and early intervention even more effective to improve outcomes for children and young people.

To this end the 'Multi-agency Thresholds Document 2011' has been simplified and a collection of supporting tools has been designed to provide clear practical guidance and advice to all agencies. A 'golden thread' running through this is the critical importance of collaborative working between agencies to ensure there is a coordinated approach to supporting the child or young person. Creating a 'team around the child' allows professionals to make fully informed collective decisions and take coordinated action based on what is best for the child or young person.

The revised document and practitioners' toolkit can be found at www.wiltshirepathways.org and at www.wiltshirelscb.org. The Wiltshire Safeguarding Children Board is overseeing the dissemination and education of this new guidance and implementation will be led by the multi-agency Early Intervention Group (which reports to both the Board and the Children's Trust).

We all want to ensure that children and young people get the right help at the right time, and I hope that the model outlined in this document will ensure that children and young people with additional needs are identified earlier and that help can be provided before any difficulties become more entrenched.

Your views are very welcome as ever and can be sent to Pathways@wiltshire.gov.uk.

With regards,

Cliff Turner
Chair – Wiltshire Safeguarding Children Board



**Wiltshire Safeguarding
Children Board**

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22 May 2013

Passenger Transport Unit
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Our ref: IW/PTB302

Dear Consultee

Proposed changes to the evening journeys on service X3 (Salisbury – Ringwood – Bournemouth)

The Council is currently reviewing the provision of evening journeys on the X3 bus service, which runs between Salisbury, Downton, Fordingbridge, Ringwood and Bournemouth. I am therefore writing to ask for your views on the proposed changes.

Most journeys on the X3 bus service are operated by the Wilts & Dorset bus company as a commercial venture, without any involvement from the Councils through whose areas it passes. However, whilst the daytime buses on service X3 are well used and do not need any subsidy from the local councils, the evening journeys (except on Fridays and Saturdays) are less well used and do require council funding to keep them going. Due to the pressures on public spending, some of the other councils along the route have already withdrawn their funding for these evening journeys, and so the cost to Wiltshire Council of keeping them running is very high in relation to the number of Wiltshire residents who use them.

The Council is therefore reluctantly proposing to withdraw its funding for these evening journeys after the end of the summer timetable in mid-September. This means that on Sundays, Mondays, Tuesdays, Wednesdays and Thursdays, there would be no buses operating on the X3 service after approximately 8pm and the last journeys would be as follows:

Last buses on service X3 on Mondays, Tuesdays, Wednesdays and Thursdays:

- 1740 from Salisbury to Downton, Fordingbridge, Ringwood and Bournemouth
- 1810, 1840 and 1940 from Salisbury to Downton, Fordingbridge, and Ringwood only
- 1805 from Bournemouth to Ringwood, Fordingbridge, Downton and Salisbury
- 1835 and 1905 from Bournemouth to Ringwood only

Continued overleaf ...

Last buses on service X3 on Sundays and Public Holidays

- 1640 from Salisbury to Downton, Fordingbridge, Ringwood and Bournemouth
- 1740, 1840 and 1940 from Salisbury to Downton, Fordingbridge, and Ringwood only
- 1805 from Bournemouth to Ringwood, Fordingbridge, Downton and Salisbury

No change is proposed to the Friday and Saturday evening services, which the bus company have said they will continue to run as at present without council funding.

Your views are sought on these proposals and in particular your answers to the following two questions;

1. **Are you aware of any significant hardship** that would be caused if these proposals were implemented? If so, please could you let us know what specific journeys could no longer be made and, if possible, give an indication of how many people you think would be affected.
2. If you think the proposals will adversely affect people living in your area, **do you have any suggestions for other ways in which their needs could be met at an affordable cost?** (perhaps for example by using community or voluntary transport to provide transport at times when the bus service is not running)

The consultation will close on **1 July 2013**. Responses can be sent by post to the Passenger Transport Unit, Wiltshire Council, County Hall, Trowbridge BA14 8JN (attention of Ian White); or by email to buses@wiltshire.gov.uk.

This consultation letter has been sent to town and parish councils and their transport representatives; councillors and Area Boards; user and community groups and transport operators, including community transport. Questionnaires will also be made available on the bus so that users are able to comment on the proposals. Copies of the user questionnaire will also be available shortly on the council's website, or can be requested from the address above.

Yours sincerely



Ian White
Head of Service Passenger Transport

Direct Line: (01225) 713322
Fax Number: (01225) 713565
Email: ian.white@wiltshire.gov.uk

We are submitting revised plans for a new Sainsbury's on Southampton Road.



The current planning application [ref: S/2012/0873] is being withdrawn and following feedback received, key changes are being proposed including the management of wetland areas and improvements to Southampton Road.

The Salisbury Gateway project in partnership with Sainsbury's presents an opportunity to provide residents with an alternative for their weekly shopping in an appropriate setting on Southampton Road. The proposed scheme will not only represent major investment into Salisbury but will create up to 400 new full and part time jobs.

We are committed to working with residents and the wider local community to ensure everyone has the opportunity to contribute to the new proposals throughout the planning process.

As part of the public consultation, Salisbury Gateway and Sainsbury's would like to invite community representatives to attend a preview event to meet the team, learn more about the plans and ask any questions you may have. A two-day public exhibition will follow, the details for both are below.

Red Lion Hotel on Milford St, Salisbury, Wiltshire SP1 2AN:

Preview event

5.30pm – 8pm on Thursday 4th July 2013

Public exhibition

10.30am – 7pm on Friday 5th July 2013

9.30am – 3pm on Saturday 6th July 2013

We look forward to seeing you there.

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The Maltings and Central Car Park, Project Update for Salisbury Area Board, 27 June 2013

Introduction

- This briefing note has been developed for the purpose of bringing members of the Salisbury Area Board up to date with the current status of the Maltings and Central Car Park scheme.
- Stanhope was selected by Wiltshire Council in May 2012 as the preferred developer for the scheme following a competitive tender process.
- An initial period of stakeholder and political consultation culminated in a public exhibition held in December 2012 at which members of the public were given the opportunity to offer their feedback on the draft proposals.
- The next step in the process is to sign the development agreement, which is a legal agreement between Wiltshire Council and Stanhope setting out obligations on both sides.

Public consultation

- Stanhope fully acknowledges the very real benefit of meaningful pre-application consultation as a way of obtaining valuable input from the local community to help inform the preparation of a final planning application(s).
- The first of two public exhibitions planned for The Maltings and Central Car Park was held in December 2012 and was widely publicised with adverts placed in the local press and marketing materials distributed to local businesses and residents.
- 627 visitors attended on the Sunday 09 December and 537 visited on the Tuesday 11 December, bringing the total number of exhibition attendees over the two days to 1,164.
- Most of the feedback offered, both verbally and through completed feedback forms, was supportive. In total, Stanhope received a 342 feedback forms.

- Of those who answered the question “*What is your view of the proposals shown at today’s public exhibition?*” 59.6 per cent were supportive. The main themes raised by respondents were:
 - The importance of better quality parking (including disabled parking)
 - The development should be in keeping with and complement Salisbury as a city
 - Stanhope and Wiltshire Council should continue to consult widely as the evolving proposals take shape.
 - There is a clear local desire to find an effective solution for the site entrance where the library is currently located.
 - The library itself is key to the development.
- Stanhope is particularly keen to involve younger people in the consultation to secure their feedback, and will make further efforts in this respect (for example, with Salisbury Youth Advisory Group).
- Stanhope remains in close contact with the local media and will continue to provide information to it to help keep the local community informed.
- The consultation will be responsive and adaptable. If new opportunities arise to involve other stakeholders, particularly ‘seldom heard’ groups, Stanhope will actively pursue them.

Development Agreement

- Stanhope is working closely with Wiltshire Council to finalise the Development Agreement. The main commercial terms were agreed at a Cabinet meeting in February.
- The signing of the Development Agreement represents a necessary milestone in the process of delivering the redevelopment of the Maltings and Central Car Park. Once signed, it will allow Stanhope to re-engage in consultation with local members and residents with the aim of driving forward this important step-change in Salisbury’s retail and leisure offer.

Area Board

- Realising that a number of members are new, Stanhope will meet the Area Board at the appropriate stage, following the signing of the Development Agreement.
- Stanhope realise the importance of the Area Board members in moving forward with the Maltings and Central Car Park scheme and thanks them for their continued interest and support.

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Consultation	Closing Date	More information
Bus routes consultations	1 July and 2 August 2013	<p>Wiltshire Council is reviewing the provision of some of its bus services and would like to know how some of the proposed changes will affect you.</p> <p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p>
Housing needs survey	Open	<p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk</p> <p>Telephone: 01249 706614</p>
Consultations on Traffic Regulation Orders	Open	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

Consultation Strategy

Wiltshire Council has a [Wiltshire Council Consultation Strategy consultation strategy 5mb](#) which helps us improve our consultation process. To support the consultation strategy, we have devised a number of methods to specifically target the aspects of co-ordination, information sharing and resident understanding. These methods have been put in place in order to help us reach our goal of an open honest decision making processes.

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Salisbury youth Advisory Group Report June 2013

The Salisbury Youth Advisory Group has continued to develop and young people have grown in confidence over the last 6 months. 8 young people also took part in training to support them in learning how to blog or load on articles on Sparksite and Wiltshire's Community blog .New members have also been recruited so that the voices of a wide range of young people can be heard in the Community Area. These include two eleven year olds ,one of whom is a young carer and also two young people from The Foyer. In May the group was joined by the WAY and UK Youth parliament representative. The issues that been have raised in the last four months are-

1. The need for additional equipment in the skate park in Bemerton Heath. Currently there is one half-pipe.
2. The aspiration to showcase young people's art in the City and its environs
3. The cost of rent for young people in the Foyer who feel this can be a disincentive for paid work and also the lack of affordable single unit accommodation in the city
4. The YAG also supports a funding bid from Wiltshire Youth Arts Partnership to

to celebrate dance during the Centenary.
If the bid is successful ,young people in
Wiltshire will have the opportunity to
learn about dance during the first
world war.

**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
27th June 2013**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre Team

Beat Manager – PC Dave Ballard

PCSO – maternity leave

PCSO – Emma Fisher

PCSO – Matt Katsande

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – Matthew Smith

Team Sgt: PS Jenny Bailey-Hobbs

Castle Rd & Bishopdown

Beat Manager – PC Samantha Dutton
PCSO - Nicola Clark

Bemerton Heath

Beat Manager – PC Simon Davies
PCSO – Oliver Royston
PCSO – Gemma McIndoe

St Paul's & Churchfields

Beat Manager – PC Emma Higgins
PCSO – Stephanie Biggs
PCSO – Hannah Milburn

Harnham

Beat Manager – PC Fritz Macaulay
PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

This year will see emphasis in Non Dwelling Burglary & Vehicle Crime. Salisbury is suffering a series of shed breaks with allotments in particular being targeted. We are dedicating specific patrol to the area and have arrested four in recent weeks. They are receiving particular attention in ensuring compliance with bail conditions. Emphasis will also continue on Violence Reduction. We are working closely with the licensing trade and in particular those specific premises where meaningful improvement can be made. Our partners in the Security Industry Authority and Wiltshire Council (the licensing authority) are working closely with us in this regard. Longer term development work within the Purple Flag Scheme continues and on 4th July Salisbury receives an award marking the first anniversary of its Purple Flag status. The city centre is also considering Business Improvement District status in the coming weeks.

CRIME & DETECTIONS compared to previous year

ES Salisbury NPT	Crime				Detections*	
	12 Months to May 2012	12 Months to May 2013	Volume Change	% Change	12 Months to May 2012	12 Months to May 2013
Victim Based Crime	2946	3059	+113	+3.8%	27%	27%
Domestic Burglary	115	107	-8	-7.0%	17%	16%
Non Domestic Burglary	225	254	+29	+12.9%	10%	7%
Vehicle Crime	285	299	+14	+4.9%	6%	4%
Criminal Damage & Arson	669	679	+10	+1.5%	21%	24%
Violence Against The Person	510	526	+16	+3.1%	49%	50%
ASB Incidents (YTD)	426	362	-64	-15.0%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).</p> <p>* Detections include both Sanction Detections and Local Resolutions</p>						

Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas

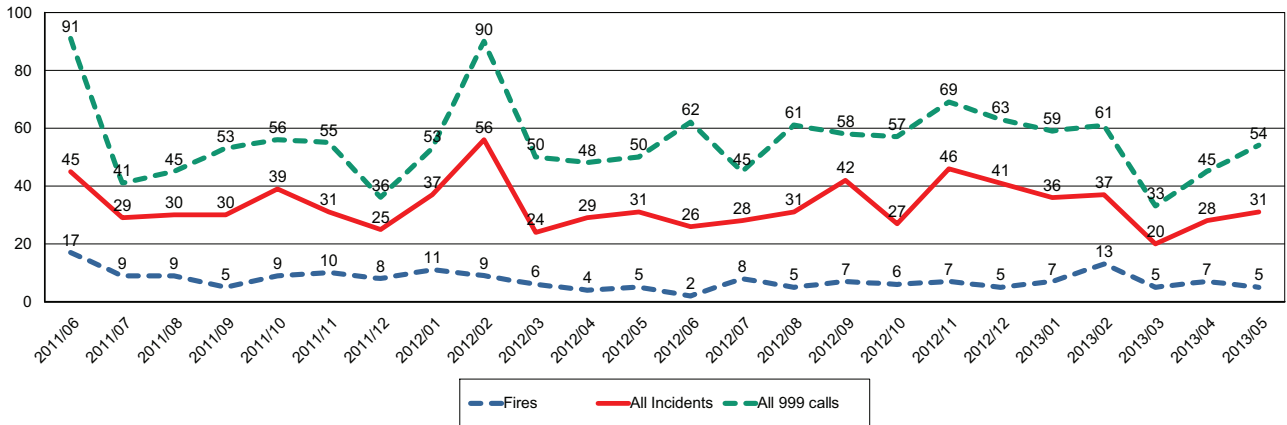
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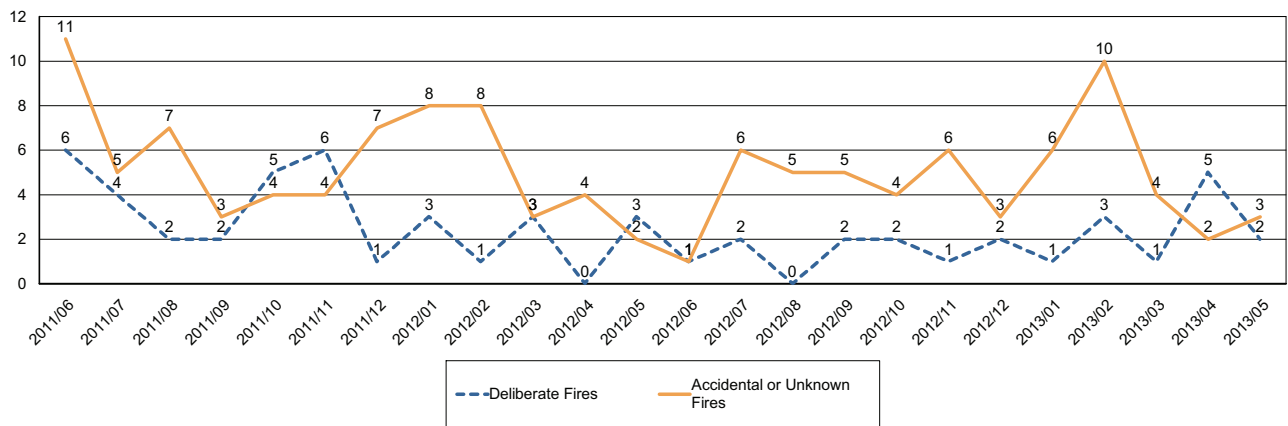
Report for Salisbury Area Board

The following is an update of Fire and Rescue Service activity up to and including May. It has been prepared using the latest information and is subject to change.

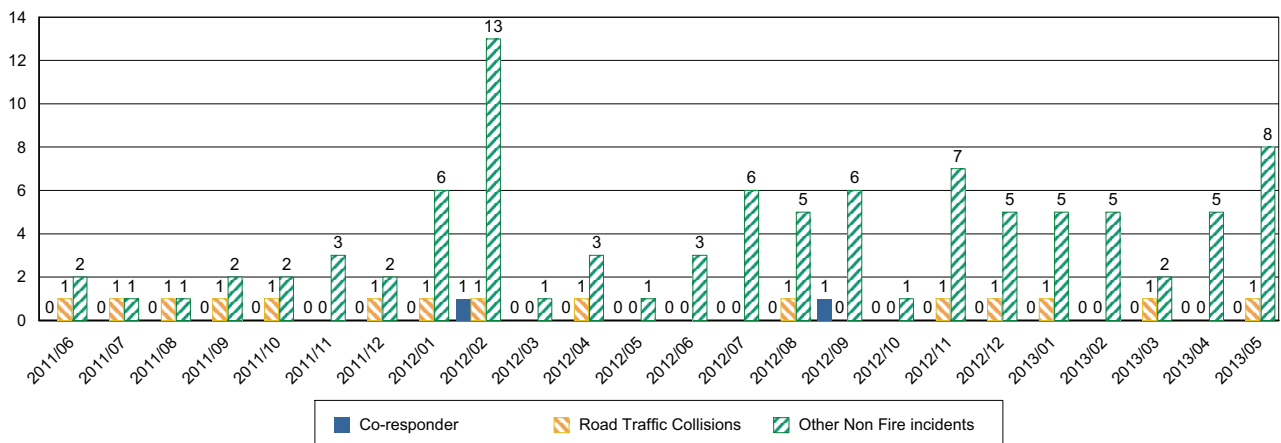
Incidents and Calls



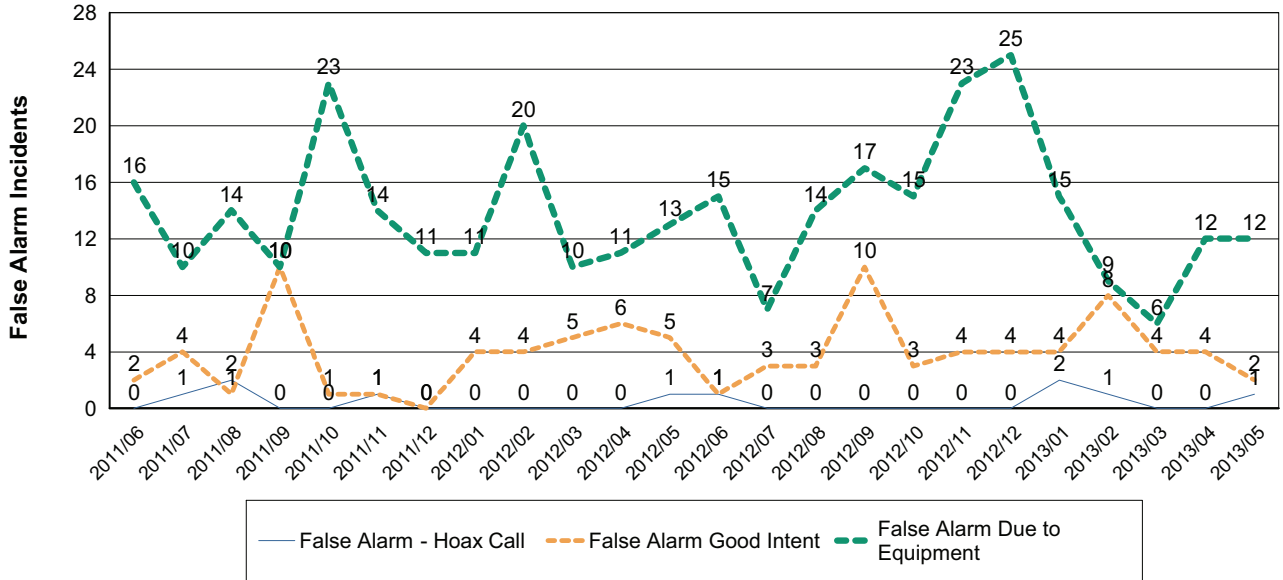
Fires by Cause



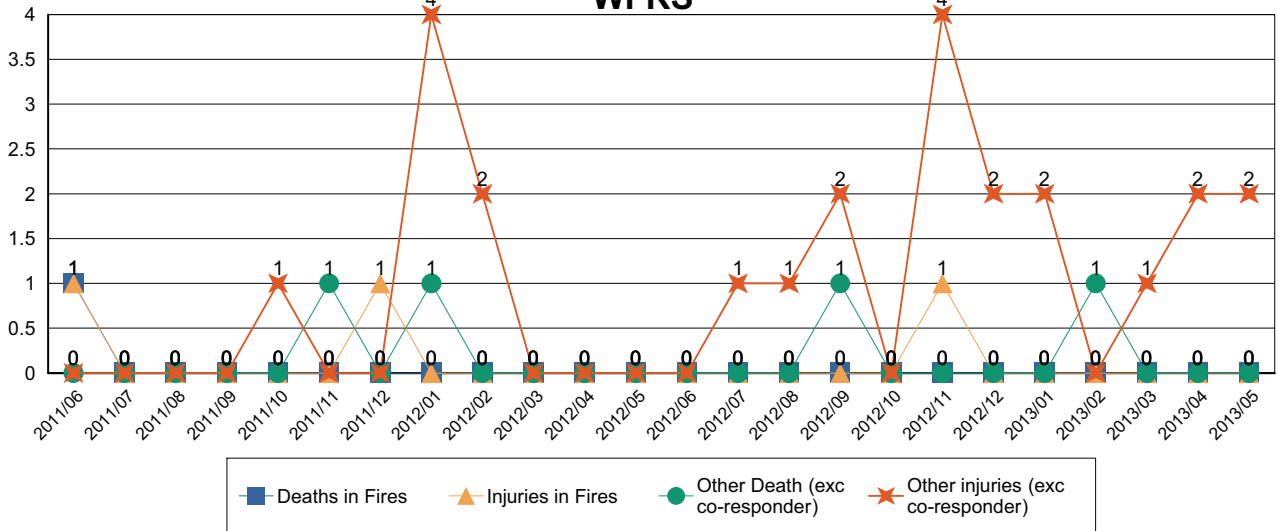
Non-Fire incidents attended by WFRS



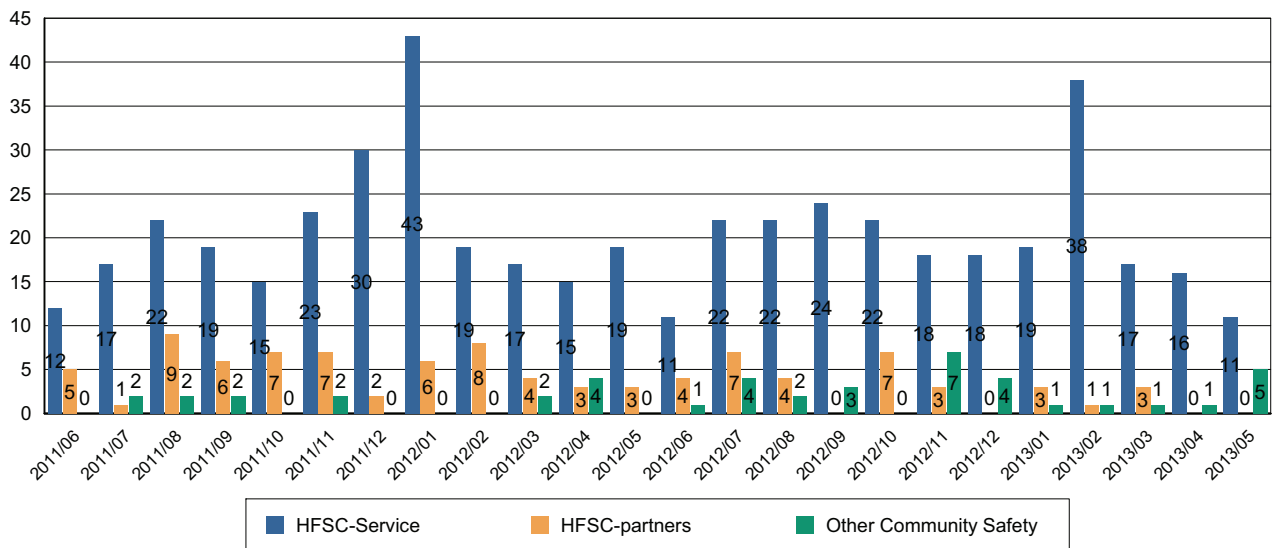
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

AREA BOARD UPDATE – MAY 2013

On 1 April 2013, the GP led Wiltshire Clinical Commissioning Group (CCG) became the statutory body responsible for commissioning local health services for Wiltshire. Wiltshire CCG is passionate about commissioning the highest quality care for our patients as close to their homes as possible - 'The right healthcare, for you, with you, near you'

Our vision will ensure that NHS care in Wiltshire can operate with improved effectiveness. Implicit in this will be greater integration between community services, general practice and working in close partnership with Wiltshire Council.

The vision puts the patient in control whilst ensuring that every opportunity is given for the residents of Wiltshire to improve their health. It's about the CCG working with people in the community, the Local Authority and other organisations to identify and understand patients' requirements so that services can be designed to meet their needs. Key to our approach is that the CCG is clinically led with GPs proactively involved in the decision making as they are in the best place to engage with the local population to help improve health and wellbeing.

As Wiltshire is a relatively dispersed, rural community which naturally divides into three areas of population, our structure incorporates three local groups to gain the collective, specific and local knowledge of general practitioners across the county. The three local groups cover the communities of:

- South Wiltshire – (Sarum Group)
- North and East Wiltshire (NEW Group)
- West Wiltshire (WWYKD Group)

The CCG will commission services for the population of Wiltshire using local information obtained from members of GP practices in each group. The groups will be responsible for ensuring delivery of quality health services from acute and community providers of health services.

We aim to ensure that all our stakeholders are engaged in a meaningful, consistent and timely manner in having a say regarding health services. The feedback we garner will be used to assist in the decision making process for healthcare improvements in Wiltshire.

Our aims are to:

- To make clinically led commissioning a reality in providing local solutions to local needs
- To deliver strategic plans which address the needs of local populations and involve patients, practices and partners
- To address the growing needs of our ageing population, and the mental health and emergency needs of our combined populations
- To encourage and support the whole population in managing and improving their health and wellbeing
- To ensure sustainability of the emerging organisation in delivering cost effective healthcare
- To communicate effectively, staying engaged with all of our patients, partners and stakeholders.

Our 7 key priorities are:

- 1 – Staying healthy and preventing ill health
- 2 – Planned care
- 3 – Unplanned care and frail elderly
- 4 – Mental health
- 5 – Long term conditions (inc Dementia)
- 6 – End of life care
- 7 – Community services and integrated care.

Contact:

Tracy Torr
Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
Tel: 01380 736010 or tracy.torr@nhs.net

MEDIA STATEMENT

2 May 2013

NHS 111

The NHS 111 service is currently being established across Bath and North East Somerset and Wiltshire, following a 'soft' launch in February. This means that a test period is now underway in order to identify problems and rectify them before the service goes fully live.

"Performance is continuing to improve, but we know that some patients and providers are still experiencing some problems with getting through to the service as well as delays in receiving treatment particularly during busy weekend periods," said Dr Simon Douglass, Clinical Accountable Officer for BaNES Clinical Commissioning Group. "We'd like to apologise for this and reassure patients that we are continuing to work with our NHS 111 provider, Harmoni, to resolve the remaining issues before the service is launched in full. We have seen a reduction in the number of 999 ambulances dispatched by the NHS 111 service, and an encouraging improvement in the number of these ambulance call outs that result in patients requiring transfer to hospital or another service."

Wiltshire and B&NES CCGs have decided to defer the full launch of NHS 111 until all such issues are resolved. Both CCGs and Harmoni are committed to providing a safe and high quality NHS 111 service and contingency plans, involving the established local out-of-hours GP service for patients, have been in place throughout this period.

NHS England supports the CCGs' decision and is working alongside them to ensure that the service meets national requirements.

When fully launched, NHS 111 will be a free to call service, available 24 hours a day, 365 days a year. It will act as a one stop shop for patients if their healthcare need is urgent, but not a 999 emergency.

-END-

Contact details for further information:

Tracy Torr, Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
01380 736010 or tracy.torr@nhs.net

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**Salisbury Area Board 27 June 2013
Community Area Transport Group Update – 2012-13 Schemes**

Street	Scheme Description	Budget requirement	Status	Update 12/06/13
Stratford Road	Footway by primary school – Prebendal House	Topo survey £983 + £7k	On hold	Work on hold pending consultation exercise with residents of Stratford
Cherry Orchard Lane	Footway improvement by railway bridge	£1k	Ongoing	Lining work under railway bridge complete. Footpath works to be undertaken when contractor's work programme is finalised
Various city locations	Dropped kerbs	At least £5k	Ongoing	Work is delayed due to changeover in term maintenance contractors on 1 st June. Contractor's work programme for remaining financial year is currently being finalised
Stratford Road	Feasibility Study for a Pedestrian Crossing outside Stratford Court Residential Home	£1k	Scheme on hold pending implementation of residents parking scheme.	Residents Parking Zone H implementation to commence in August 2013 and will take approximately six weeks to complete. The crossing can be revisited later this year once implementation is complete

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Report for Area Board meeting 27th June 2013

One of the main ideas behind the campus is to create flexible space, which can be used for a variety of purposes and by a variety of people or organisations. This will allow our local community, voluntary organisations and charities to benefit from the facility.

Having a campus also creates opportunities for a variety of organisations to work with the council, and benefit from similar improvements in terms of better service delivery at lower cost and thus be more sustainable in the longer term. The project is funded through the council's capital programme.

The Community Operations Board (COB), is made up of Council Officers and volunteer community representatives, residing in the Salisbury Community Area, the representatives were appointed by and report to the Area Board. The COB has been developing the campus proposal for Five Rivers since 2011. During this time, substantial work has been completed in order to understand the requirements for a campus in Salisbury such as;

- Public consultation held in April 2012 where local residents highlighted the important considerations for a campus in Salisbury. The consultation highlighted that the campus should include advice services, services for young people, a community cafe and a climbing wall
- Service provider consultation – work has been completed with local service providers across a number of different sectors, such as Youth; Music; Learning Disability; Police and Leisure to develop a campus that is fit for purpose
- Utilising all the information gathered, the COB developed a design brief to inform the design process.
- Since January 2013 – The Bush Consultancy have been working with the COB and Wiltshire Council services to develop the designs for the new campus
- Travel Principles, looking at adequate access to the facility by public; community or private transport. The facility should make use of existing cycle networks and promote sustainable green forms of transport. The COB is working with WC at present to identify community transport costs.

The Police requirement from the Campus is for neighbourhood and response team only. This would comprise of 30 Neighbourhood Police Officers and 70 response officers.

A pre-planning public consultation was undertaken late May and the COB will be meeting Tuesday 11th June to discuss the findings, with a view to submitting plans in July.

Patricia Fagan - Chair of Shadow COB
10.06.13

Report to	Salisbury Area Board
Date of Meeting	27 June, 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to:

Community Area Grant

- Harnham Memorial Hall: Award £897 towards replacement windows

Area Board Project Bid

- Brown Signs: Award £10,000 for Brown tourist signs on main roads entering Salisbury

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Salisbury Area Board has been allocated a 2013/2014 budget of **£109,336** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Salisbury Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and

funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision http://www.wiltshire.gov.uk/salisbury-community-area-plan.pdf http://www.wiltshire.gov.uk/areaboards/aljsa2011.pdf
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2. Main Considerations

- 2.1. Salisbury Area Board has been allocated a 2013/2014 budget of £109,336 that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this

report.

- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are now 4 funding rounds remaining during 2013/14. Deadlines for receipt of funding applications are as follows:
 - 1 August, 2013 for consideration on 12 September, 2013
 - 3 October, 2013 for consideration on 14 November, 2013
 - 21 November, 2013 for consideration on 09 January, 2014
 - 30 January, 2014 for consideration on 13 March, 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations Salisbury area board will have a balance of £98,439.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Harnham Memorial Hall	To replace 6 double glazed uPVC windows	£897

8.1.1. Officers recommend that Harnham Memorial Hall is awarded £897.00 towards the replacement of 6 double glazed uPVC windows.

8.1.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.

8.1.3. Harnham Memorial Hall is a Charity No 2411906. The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Harnham.

8.1.4. The replacement of the six windows will mean that all the windows are in the same style (plastics/double glazed) as all the other Memorial Hall windows.

Lead Ward Councillor	Project proposal	Funding requested
Cllr Richard Clewer	Brown Tourist Signs for Salisbury	£10,000

Brown Tourist Signs was an Agenda item at the 5 July, 2012 Area Board meeting where it was agreed that £10k be sought to fund Brown tourist signs for the city.

£10k was Awarded at the 6 September, 2012 Area Board towards two Brown Tourist Information Signs which were placed on the A30 London Road and the A345 Castle Road.

This request seeks £10k for Brown Tourist signs on other radial routes into the city.

This bid meets Councillor led project criteria in terms of:

- Evidence of community need (see 'Our Salisbury' Community Plan)
- Clear links to 'Our Salisbury' community plan: Our Economy & Tourism pp 47 – 52. Action: Improve signage in and around the city.

Appendices	Appendix 1 Grant Application – Harnham Memorial Hall Appendix 2 Area Board Project Application – Brown Signs

No unpublished documents have been relied upon in the preparation of this

report other than those requested in the funding criteria e.g. estimates.

Report Author	Marianna Dodd, Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk
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Report to	Salisbury
Date of Meeting	27/06/2013
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Area Board.

Application	Grant Amount	Officer Recommendation
Applicant: Harnham Memorial Hall Project Title: Harnham Memorial Hall Replacement Windows	897	

Main Considerations

1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

2. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.

In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

Awards must fall within the budget allocated to the Area Board.

5. Legal Implications

There are no specific legal implications related to this report.

6. HR Implications

There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

Applicant: Harnham Memorial Hall	Amount	Officer
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Project Title: Harnham Memorial Hall Replacement Windows	Requested: 897	Recommendation:
<p>This application meets grant criteria 2012/13. Replacement of 6 metal windows for UPV double galzed windows. Building up brickwork at the back of the kitchen sink to accomadate one of the new windows</p> <p>07/05/2013 11:51:28 Mark Application Appraisal Email User Update</p> <p>07/05/2013 11:42:17 Update Item No Email To User Updated the Supporting Information boxes as agreed with the applicant.</p> <p>29/04/2013 14:47:15 Update Item Email To User</p> <p>29/04/2013 11:37:55 Mark Application Received Email User Update Applicant required to complete 'other supporting information'. Telephone message left for applicant to call me to discuss planning permission, evidence of ownership, approval to replace windows.</p> <p>Submitted by Applicant 25/04/2013 16:53:31</p> <p>Saved by Applicant 25/04/2013 16:43:00</p>		

Grant Applications for Salisbury on 27/06/2013

ID	Grant Type	Project Title	Applicant	Amount Required
54	Community Area Grant	Harnham Memorial Hall Replacement Windows	Harnham Memorial Hall	£897

ID	Grant Type	Project Title	Applicant	Amount Required
54	Community Area Grant	Harnham Memorial Hall Replacement Windows	Harnham Memorial Hall	£897

Submitted: 25/04/2013 16:43:00

ID: 54

Current Status: Application Appraisal

To be considered at this meeting:

27/06/2013 Salisbury

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Harnham Memorial Hall Replacement Windows

6. Project summary:

Replacement of 6 metal windows for UPV double galzed windows. Building up brickwork at the back of the kitchen sink to accomadate one of the new windows

7. Which Area Board are you applying to?

Salisbury

Electoral Division

Salisbury Harnham

8. What is the Post Code of where the project is taking place?

SP2 8JH

9. Please tell us which theme(s) your project supports:

Other

If Other (please specify)
British Legion

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£12348

Total Expenditure:

£6254

Surplus/Deficit for the year:

£6094

Free reserves currently held:

(money not committed to other projects/operating costs)

£19337

Why can't you fund this project from your reserves:

We are trying to reserve the maximum surplus each year from letting of the hall, as sometime in the future the roof of the building will need to be replaced. This will require a minimum reserve of £40,000

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£1794		
Total required from Area Board	£897		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
B&M Windows	1494	Reserves	£
Terry Roberts	300		897
Total	£1794		£897

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Salisbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The hall users will benefit from this project as the present windows are unsightly and draughty, they will also help preserve the building. The new kitchen windows should reduce condensation. It is also anticipated that these windows will reduce of the cost of the hall gas heating

14. How will you monitor this?

Communicate with hall users on their opinions of the new windows and regular reading of the gas meter

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Reserves

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Project/Councillor-led initiatives 2013/14

1. What is the Initiative?

To place two brown signs on main roads entering Salisbury to promote the tourist attractions in the City

2. Where is the initiative taking place?

On roads running into Salisbury

3. When will the initiative take place?

As soon as signs are printed and can be erected

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

The Tourism section of the SCCAP plan states that improving tourism and its promotion is a key issue for the City

5. What is the desired outcome of this initiative?

To increase the welcome of tourists to the city and to inform visitors and locals about some of the attractions we have

6. Who will Project Manage this initiative?

Wiltshire Highways

7. Costs/quotes/ match funding?

£10,000 for 2 signs

8. Additional information

We would look at the two highways agency sites if possible. If not we would use the two remaining Wiltshire Council controlled roads to site the signs on.

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Salisbury City Community Area Partnership (SCCAP) also known as “Our Salisbury”

Annual Workplan 2013/14

In order to show how the Community Area Partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2013/14, please complete the form below.

CAPA commitments	Proposed initiatives and activities
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<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it? Give details of any theme groups within the CAP. Please explain how your CAP is supported – do you have an administrator / community agent / project officer and if so, how are they engaged? Are you affiliated to WfCAP and do you attend WfCAP meetings and events? Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p> <p><u>Our Salisbury Steering Group</u></p> <p>SCCAP has a Steering Group which is appointed at its Annual General Meeting. The Steering Group acts as the core membership of the Community Partnership & co-ordinates the work of any working groups. Membership of the Steering Group consists of not less than 6 members and not more than 15. The purpose of the Steering Group is to ensure that the work of SCCAP is progressed between meetings. The Steering Group is accountable to SCCAP.</p> <p>A number of places on the Steering Group are reserved for representatives from a range of partner organisations including Police, Churches Together, NHS Wiltshire, Salisbury City Council, Wessex Community Action (representing the voluntary Sector), Youth Development Services and Arts & Culture. This is in order to achieve a balanced representation. These reserved places do not equal or exceed half the total number of places on the Steering Group. The remainder of places on the Steering Group is open to election from the wider partnership group. The Chair and Vice Chair of SCCAP are elected from members of the Steering Group. If not all places on the Steering Group are filled, the Steering Group has the ability to co-opt members.</p> <p>The current steering group membership list is at the bottom of this document.</p> <p><u>Support for Our Salisbury</u></p> <p>Administration and development is currently provided by Wessex Community Action. The Chief Executive is currently Chair of Salisbury City Community Area Partnership and contributes to or sits on many local partnerships and boards as part of this development work.</p> <p>There was an opportunity to discuss this arrangement amongst the membership before the latest AGM and the</p>
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response was overwhelmingly in favour of keeping the relationship between Wessex Community Action and SCCAP. It was recognised that Wessex Community Action retained a vast amount of local knowledge and connections and that much of their other work was complimentary to the work of Salisbury City Community Area Partnership, all of which provided a huge benefit to SCCAP.

Theme Groups

There are 8 key themes groups with a SCCAP Steering Group member acting as lead. The themes are Education & Lifelong Learning, Housing, Culture & Leisure, Community Safety, Health & Well-being, Economy & Tourism, Environment & Sustainability and Transport & Accessibility. Leads provide a progress report at each Steering Group meeting.

Environment & Sustainability

- Green Spaces Partnership

Members of the Environment & Sustainability theme group have worked closely with partners to take this new partnership forward.

- Bag 4 Life

In partnership with Agenda 21, Our Salisbury and the Area Board a project has been funded which will see all primary school children in Salisbury given a “bag 4 life”. The aim is to educate children on how detrimental plastic bags can be to the environment and pursue the challenge of making Salisbury a plastic bag free zone. This follows the editing and launch of a shorter 30 minute version of the Eco film Plastic Shores which Our Salisbury helped to fund and it will be made available to every secondary school in Wiltshire.

Education and Lifelong Learning

Our Salisbury continues to develop links and works closely with RSA. It has recently produced a report ‘Partners for Learning’ involving a coalition of Salisbury people working with educators and students. The report addresses concerns about local education and encourages closer collaboration between schools, colleges and their local communities. This is very much on going work with the development of an Education Plan refining a robust and focussed partnership between the relevant players.

Wiltshire Forum of Community Area Partnerships

SCCAP is affiliated to WfCAP. Our current Chair is a Vice Chair of WfCAP and sits on its Management Committee. We will continue to support WfCAP, attending meetings and actively participate in forum events. This also brings with it the benefit of joint working as SCCAP will continue to use WfCAP as a way of working with and learning from the other CAPS working across Wiltshire.

	<p><u>Developing the Partnership</u></p> <p>Throughout the year SCCAP's main partnership meetings having looked at different themes and in particular those identified in the plan which affect young people in Salisbury</p> <p>SCCAP continues to increase its membership steadily by engaging with other community groups and residents. It will continue to hold regular steering group meetings and Open Partnership meetings building on the work of the theme group projects. SCCAP has and will continue to develop a diverse membership reaching across all sectors of the community e.g. young people and the Bangladeshi community</p> <p>SCCAP will continue to deliver on the community plan, reviewing and updating it as necessary. Particular emphasis will be given to driving forward the projects identified by the theme groups. This will include continuing to make links throughout the community, finding gaps in their networks, addressing these gaps and recruiting more volunteers to take the projects forward.</p> <p>We are very much looking forward to developing further links with the new members of the Area Board and continuing to jointly address issues and needs which have been identified in both the Community Plan and the JSA across the community area. We would relish the opportunity to get more involved with consultations that come from the council, taking these out to the community for their input.</p>
<p>Accountability</p> <p><i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p><i>Please explain how you will account to the community during the year? How will you promote your work and engage people? How do you advertise CAP meetings, etc to local people? How many meetings do you hold per year? How can local people influence the work / priorities of your CAP? Can you show that you have the support of the local community?</i></p> <p>Community engagement is done by advertising via posters, email, Salisbury Journal, Spire FM, Wessex Community Action website and "Our Salisbury" website which now has a link to the "Our Community Matters" Blog for Salisbury. We hold up to 3 meetings a year and an AGM. The public can influence our work by attending meetings, contacting the steering group via email or phone and by getting involved in the theme groups and projects. We have a Facebook page which is continuing to attract interest, particularly from the under 30's age group and this year consideration will be given to offering the public the facility to follow SCCAP on Twitter. SCCAP would like to continue working with the Area Board and the Community Area Manager on particular community projects e.g. the Participatory Budgeting event for young people in December 2012 which proved to be a successful event for those participating and also highlighted the Area Board and SCCAP's roles in the community.</p>

	<p><u>Promoting the Partnership</u></p> <p>Our aim is to increasingly promote the Partnership as the direct link to and from the community area for partner organisations and as a means of addressing and adding weight to local issues before making application to the Area Board and Council.</p> <p>We have strong links with the local voluntary sector and business sector as well as the Parish and City Councils. Through our links with Wessex Community Action we are also able to promote the partnership through the services which they provide to the wider community. SCCAP will make particular use of the “Our Community Matters” Blog as a means of promoting the partnership. The SCCAP website is already linked to this blog.</p>
<p>Communication</p> <p><i>“To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers.”</i></p>	<p><i>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP. Do you produce newsletters, press releases, etc to let the public know what you are up to? Do you have a website where local people can contact the CAP and take part in polls / surveys or contribute in other ways? How many organisations are affiliated to the CAP and how many names are on your communications database?</i></p> <p>Communication with the wider community, promoting our work and encouraging participation in the activities of SCCAP will be achieved through an improved website, electronic mailings, theme group newsletters, street stalls and social media.</p> <p>The Chair represents SCCAP on the Salisbury Vision Board and the Salisbury Campus Shadow Community Operations Board. Attendance at open partnership meetings varies from topic to topic. The number of affiliated organisations is growing and we currently have 115 organisations* who regularly receive information as well as those who receive it through Wessex Community Action, Salisbury City Council and the Area Board. Our information also reaches many individuals including around 1500 on the Community Area Managers Network. Events are publicised via posters, email, Salisbury Journal, Spire FM, “Our Salisbury” website and “Our Community Matters” Blog, Wessex Community Action’s website and Facebook as well as by word of mouth and networking amongst members and the general public.</p> <p><small>*These include Action for Blind People, Age Concern, Richmond Fellowship, Rotary Club, Salisbury Almshouses, Salisbury Beekeepers, Salisbury Wildlife Group, Salisbury Community Transport, Salisbury Fairtrade, Salisbury Trust for the Homeless, Salisbury Women’s Refuge, SCAR and the Trussell Trust.</small></p>
<p>Consultation</p> <p><i>“To consult widely on a range of community issues and hold public engagement events and activities.”</i></p>	<p><i>Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?</i></p> <p>Upcoming events will include a social asset mapping event involving, amongst others, residents living in The Friary. The RSA are involved in this for the council in Corsham and</p>

	<p>following on from their workshop at the WfCAP community fayre we hope to have a successful event having learnt from them how it is done professionally. We are planning open meetings on various issues including water conservation and energy loss in houses. We would like to encourage more joint working with Wiltshire Council, for example using the Council's thermal imaging cameras (particularly as WfCAP's new insurance covers thermal camera loan). SCCAP would facilitate an open event/s encouraging Salisbury residents to have a thermal imaging survey of their house or flats. SCCAP would provide/train the volunteers to use the cameras. SCCAP will seek other opportunities to work with the Council.</p> <p>SCCAP will continue to identify issues of community concern as they arise and consult where appropriate e.g. in March 2013 SCCAP organised a consultation meeting on the draft Wiltshire Police & Crime Plan where the community were able to provide a wide range of responses to the Police Commissioner who attended the meeting. Wessex Community Action acted as lead in co-ordinating the Safer Future Communities Network informing the Voluntary and Community Sector in Wiltshire and Swindon about the election and helping local groups to influence the new Police & Crime Commissioner's priorities. SCCAP benefited from this link and were in a position to influence the work of the new Commissioner.</p>
<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p><i>Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?</i></p> <p>SCCAP will continue to implement the community plan through the work of the theme groups. Updates are received from theme group leaders at each meeting. Any significant issues and actions arising from government legislation and future events will be used to update the plan as it is designed to be a 'living document' and will be continually updated . For example recently the 'Economy & Tourism' Theme has been updated to include two new actions reflecting changes to the Universal Credit scheme.</p> <p>SCCAP would like to be involved in the next round of the consultation events on the Joint Strategic Assessment and jointly host these events with the Area Board as we have done previously. SCCAP are happy to take the lead on the new section 'What's Changed' feeding back on the priorities that have been addressed and how, what issues have changed and what new issues have arisen during the interim period.</p>
<p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i></p>	<p><i>Please tell us about your plans to encourage local action to address the community plan priorities. What do you expect to achieve during the year ahead? How will you secure funding for these projects?</i></p> <p>SCCAP will continue to provide facilitation to enable local people to achieve their identified priorities within the community plan. This will be done through networking events</p>

and focus groups engaging with other organisations currently providing service in the area.

Expected achievements for the year ahead:

- At least 3 events to promote the work of the partnership arranged primarily around the identified themes and issues in the community plan.
- Improved use of the website and social media to attract more participation from members of the public and links from the Web to blog sites
- Transport issues continue to be high on the agenda and are being moved forward together with the Area Board and the Salisbury Vision
- Improving air quality continues to be of concern and SCCAP will ensure this is a high priority
- Increased participation with the COB around the campus issues.
- Increased consultation with the public on issues regarding the city.
- Assistance offered to local groups and residents to progress projects which relate to priorities within the Community Plan.

We will work with the Area Board, the Community Area Manager and WfCAP to deliver on the outcomes identified from the Community Plan consultations. We will promote the inclusion of Our Salisbury and the Community Plan within the local decision making process.

We will continue to develop supporting publicity and display material to make Our Salisbury more visible through local level meetings and public events.

We will seek to develop further partnership opportunities across the community area and establish closer relationships with established forums and groups.

Funding

Our Salisbury will be seeking core funding from the Area Board to continue the development and administration of the partnership. SCCAP, as previously stated, has a wide range of connections and a remit to focus on priorities across all the themes and is not a one-off project. SCCAP can also help bring in revenue funding (as a non-local authority project) for local groups running projects. Volunteers cannot always be relied on to do this and do not always have the time and expertise. A small amount of money for co-ordination of SCCAP provides consistency, maintains and builds relationships and can kick start numerous links and projects.

Our Salisbury will seek to secure its sustainability by investigating funding from other sources as appropriate.

Another advantage of have Wessex Community Action working on the administration and development of Our Salisbury is their ability (as an Incorporated Charity) to apply

	for funds and hold them on behalf of community projects. Wessex Community Action are acting as the Panel Partner for the Community First Panel funds and have helped 4 local groups to access over £7000 of outside funding during the past year.
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Current Steering Group members for Salisbury City Community Area Partnership

Reserved Places:

Representative on the steering group

Art & Culture	Vacant
Churches Together	Simon Woodley
NHS Wiltshire	Vacant
Salisbury City Council	Annie Scadden
Wessex Community Action	Debrah Biggs
Wiltshire Police	Richard Goodman
Youth Development Services	Winnie Manning

Non- reserved Places:

Representative on the steering group

Community Safety Wiltshire Council	Kelly Fry
Housing Wiltshire Council	Helen Taylor
RSA Salisbury and South Wilts Forum	John Potter
Salisbury Area Board-Wiltshire Council	Marianna Dodd
Salisbury City Centre Management	Lindsey Brown
Salisbury City Council representatives*	
Wiltshire Council representatives*	
Salisbury Late Night Economy	Amanda Newbery
Salisbury Street Pastors	Brian Percey
South Wiltshire Agenda 21	Pam Rouquette/Margaret Willmot
South Wilts Credit Union	Tony Thorpe
The Unit	Ruth Jones
WfCAP	Dawn Wilson

**Following the May local elections we are awaiting clarification of Member representation from the City and County Councils*

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Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

Your Details:

Name:	Debrah Biggs
Partnership:	Salisbury City Community Area Partnership
Address:	Cheviot House 69-73 Castle Street Salisbury SP1 3SP
Phone:	01722 326822
Email:	sccap@wessexcommunityaction.org.uk

Bank Account Details:

Account name:	Salisbury City Community Area Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£3497.41

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Salary costsOffice rental and contribution to overheadsPhone and broadbandUse of equipmentWebsite updates and maintenanceMaintenance and development of social media	a £14000
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Public meetingsRoom hireCommunity eventsSocial Asset Mapping	b £3000
Advertising & promotion (inc websites): <ul style="list-style-type: none">Event advertising	c £500
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">Additional flyers etc	d £500
Office expenses, consumables, etc.: <ul style="list-style-type: none">Included above	e £0
Other costs: <ul style="list-style-type: none">data protection licence - 35travel - 500	f £535
Amount of funding rolled forward from 2012/13 to be spent in 2013/14:	g £3497
Total running costs applied for:	h £15038

(costs a+b+c+d+e+f - g must equal h)

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2013/14:

Budget details for CAP running costs

I confirm that the costs detailed here will be incurred by the Salisbury City Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed: DBiggs.....

Date: 30.5.13.....

Appointed By	Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed
Area Board - Salisbury	Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	To allow charity to tie in with LA	The relief of need	Once a month or every other month depending on need	Yes	1
Area Board - Salisbury	Salisbury Area Sports	Allows sports to interface with decision makers at a local level	Sports promotion and participation	Quarterly	Yes	1
Area Board - Salisbury	Salisbury Arts Centre	Provide insight to the Council as a partner and is able to understand operation of the Arts Centre and represent back to council.	Salisbury Arts Centre's mission is to surprise, challenge and include the people of Salisbury, Wiltshire and the wider region in a range of innovative, high, quality, diverse and stimulating arts experiences	Quarterly at Salisbury Arts Centre	No	1 as an Observer
Area Board - Salisbury	Salisbury City Centre Management Partnership	To ensure good partnerships on city projects	To improve Salisbury economically and structurally	Directors - 6 per year, Members - 5 per year (both also attend AGM)	No	1 cllr for Directors + 1 cllr for Members + 1 officer for both
Area Board - Salisbury	Salisbury Community Area Partnership (SCCAP)	To inform on the development of the Community Area Plan	Development of the Community area Plan	Normally every 6-8 weeks	No	1
Area Board - Salisbury	Salisbury Conservation Advisory Panel	Elected members enrich effectiveness of panel	Panel considers matters affecting Salisbury Conservation Area	Quarterly	Yes	1

Area Board - Salisbury	Salisbury Cycling Liaison Panel	This group requires representation to help guide and comment on political issues surrounding funding and priorities for developing cycle routes and to be a public figurehead for the group. Guidance in these areas is extremely valuable in sourcing funding and prioritising schemes in the continuing development of the cycle network in Salisbury.	The Salisbury CLP is a consultation group with the aims to increase the level of cycling in the city through developing an improved network of routes and publicising cycling through maps and local events. The CLP also look at and comment on designs and proposals drawn up by the Joint Team for cycle infrastructure improvements and discuss any current issues, projects or initiatives.	Quarterly (March, June, Sept, Dec) in Salisbury.	No	1
Area Board - Salisbury	Salisbury Trust for the Homeless	Liaison between Trust and LA	Relief of poverty for the homeless	Bimonthly	No	1
Area Board - Salisbury	Salisbury Women's Refuge	refuge would like a link councillor	Relief of distress and provision of shelter	10 meetings per year	No	1
Area Board - Salisbury	Salisbury Youth Advisory Group (YAG)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2

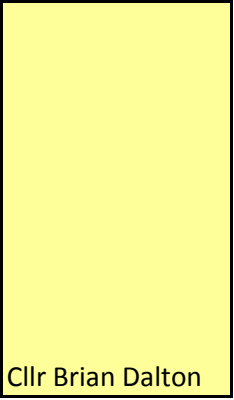
Area Board - Salisbury	St Edmund's Arts Trust SAC Management Committee	Main point of contact between new authority and the Trust	Busy professional arts programme, year round community arts programmes and special cultural projects	Would be prepared to co opt a Unitary Authority rep onto the Board who would then have voting rights but that would be an appointment that would have to be voted on at the AGM before becoming a confirmed trustee of the charity and director of the ltd. co	No	1
Area Board - Salisbury	Tenants Panel	So tenants Panel can inform board and be informed of issues in the area concerning council tenants	To promote & Represent the interest of all Council Tenants	Every 6 Weeks	Yes	2
Area Board - Salisbury	Vision for Sailsbury Board	To Bring together private and public sector bodies to drive forward development	Regeneration of Salisbury	6 Meetings per year	Yes	1

Area Board - Salisbury	Salisbury Community Area Transport Group	The CATG needs to obtain the views of local councillors on highways priorities within their area.	To consider priorities for highways projects in the community area and to make recommendations to the Area Board.	Every 8 weeks in the community area	Yes but the group is only able to make recommen- dations to the Area Board.	At least one member of the Area Board and consisting of up to 10 people from the Town and Parish Council and Community representatives
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Rep
Cllr Bill Moss
Cllr Ricky Rogers
Cllr Helena McKeown
Cllr Ricky Rogers & Cllr Brian Dalton
Vacant
Cllr John Walsh

Clr Helena McKeown
Clr John Walsh
Clr Mary Douglas
Clr Brian Dalton

Cllr Helena McKeown
Cllr Ian Tomes & Cllr Bill Moss
Cllr Ricky Rogers



Salisbury Community Campus Operations Group

Membership of the Shadow COB for 2013/14:

- Area Board – Cllr Richard Clewer
- City Council – Cllr John Walsh / Cllr Matthew Dean
- User and Community Groups – Patricia Fagan
- User and Community Groups – Mike Claydon
- User and Community Groups – Debrah Biggs
- Wider Community – Solomon Rimer
- Co-opted member - Bobbie Chettleburgh

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Report to	SALISBURY AREA BOARD
Date of Meeting	27 JUNE, 2013
Title of Report	APPROVED RELEASE OF DEVELOPER OFF SITE CONTRIBUTIONS TO ENHANCE THE CHURCHILL GARDENS SKATEBOARD PARK

1. Purpose of the Report

- 1.1. To inform of the approval of the release of £95,000 developer contribution money (R2 funds) to enhance the skateboard park at Churchill Gardens, under the delegated powers of the Communities Service Director, Niki Lewis and in consultation with unitary councillors.
- 1.2. To ensure this decision is reported at the 27 June, 2013 Salisbury Area Board meeting in order that it can be subject to public examination.

2. Background

- 2.1. A report and annex (see appendix 1 and 1a) were submitted by Environment Services for consideration of the Salisbury Area Board to approve £95,000 developer contribution money.
- 2.2. As the Unitary (and Parish/Town) elections were imminent, this had an impact on the work of the Area Board in terms of procedural matters and timings, particularly as the last Area Board prior to the elections was 14 March and the next not scheduled until 27 June, 2013.
- 2.3. As the request for approval of the release of developer funds was considered urgent, Democratic Services advised that the delegated powers of the Service Director, Niki Lewis could be utilised in consultation with the unitary councillors to ensure the necessary deadlines could be met.
- 2.4. Democratic Services sought and gained this approval and subsequently advised Environment Services on 9 April, 2013 of the recommendation to release £95,000 of R2 funds to Salisbury City Council for the Churchill Gardens skate park project that had been approved under the delegated powers of the Service Director, Niki Lewis in consultation with the Salisbury Community Area unitary councillors.

3. Recommendation

It is recommended that the new Salisbury Area Board Unitary Councillor Administration:

- note this covering report and appendices
- publicly ratify the decision made under the previous Unitary Councillor Administration to release £95,000 of R2 funds to Salisbury City Council

Report Author: Marianna Dodd
Salisbury Community Area Manager

Tel No: 01722 434696
E-Mail: Marianna.dodd@wiltshire.gov.uk

Appendices:

Appendix 1: Salisbury Skateboard Park. Original report from Environmental Services to Report Author, Steve Ibbetson

Appendix 1a: Annex to above report. Section 106 Contributions (Amenity & Play Facilities) Application

Report to	SALISBURY AREA BOARD
Title of Report	SALISBURY CITY COUNCIL'S REQUEST FOR THE RELEASE OF DEVELOPER OFF SITE CONTRIBUTIONS

1. Purpose of the Report

- 1.1. Salisbury City Council has requested the release of developer contribution money to enhance the skateboard park at Churchill Gardens, Salisbury.
- 1.2. As the requested amount of £95,000 is greater than £30,000 the area board are requested to confirm their approval of the application.

2. Background

- 2.1. Salisbury City Council is proposing to enhance the skate board park and have requested £95,000 of developer contributions towards the cost.
- 2.2. As the amount is about £30,000 the request needs the approval of the Area Board

3. Main Considerations

- 3.1. There are sufficient funds available to Salisbury City Council to cover the request.
- 3.2. The proposed project complies with the legal requirements of the Planning Agreement governing the off-site contribution.
- 3.3. The City Council have obtained the necessary consents to undertake the work.

4. Implications

4.1. Environmental Impact of the Proposals

None

4.2. Financial Implications

The money is ring fenced and will not affect the Council's revenue or capital budget.

4.3. Legal Implications

None

4.4. HR Implications

None

4.5. Equality and Diversity Implications

None

5. Recommendation

It is recommended that: The Salisbury Area Board approve Salisbury City Council's request for £95,000 of developer contribution money towards the cost of constructing a skateboard park at Churchill Gardens, Salisbury.

Ian Brown
Head of Environment Services.

Report Author: Steve Ibbetson
Technical Services Manager

Tel No: 01380 734272
E-Mail: steve.ibbetson@wiltshire.gov.uk

Appendices: None

Background papers: None

Section 106 Contributions (Amenity & Play Facilities)
APPLICATION FORM

Parish Council:	Salisbury City Council
Contact details:	Chris Stringer – 01722 342867 cstringer@salisburycitycouncil.gov.uk
Planning Application No (if known)	
Planning site details (if known)	

Scheme details:	The creation of an improved skatepark
Site Location:	Churchill Gardens, Salisbury

Description	
<p>We are planning to create an improved skatepark in Churchill Gardens.</p> <p>The starting point and inspiration for the project is the newer concrete corner of the existing skatepark; this project will see the creation of new features, ramps and lines in the south-eastern corner of the skatepark - so complementing the concrete corner and working with the traditional metal ramps on the facing side.</p> <p>The additions to the skatepark will be in much improved and more durable materials, whilst the design of the new corner will be informed by local skaters and BMXers.</p>	
How does this provide additional POS/ Amenity facilities	
<p>The new corner of the skatepark will offer increased and improved challenges and opportunities to the numerous skaters and BMXers who already enjoy the park.</p> <p>The corner will immediately create play opportunities with its new banks, curves, ramps and jumps.</p> <p>Additionally, the layout of the new corner will allow for new return lines across the skatepark. This will create countless possibilities and challenges for inventive skaters and BMXers, encouraging exciting and competitive play as well as physical development and risk-taking (and risk-assessing) skills.</p> <p>Importantly and rightly, the new part of the skatepark will also be the result of significant community consultation and engagement.</p> <p>We are already working with a group of local skaters and BMXers and they have provided practical advice and recommendations, so informing the specification of the improved corner. The group has also helped distribute questionnaires to other skaters and BMXers; again, the comments and suggestions made in the returned questionnaires have been reflected in the project specification. It is also expected that the group will be asked to help pick a preferred design and, as necessary and wanted, refine that design.</p> <p>By working in this way, the new corner should improve the skatepark for skaters and BMXers alike, creating a balance that some people feel is currently lacking. It also means that the corner will reflect the expectations and ambitions of those most knowledgeable about and closest to the skatepark.</p>	
Estimated Cost	£95,000

Wiltshire Council use only:	Available Funds	Funds requested
Funds Distribution		
Adult		
Child		

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